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Georgia Peace Officer Standards & Training Council

Annual Training Requirement Waiver Request Form

Personal Data – Please complete all applicable fields below.

Last Name		
First Name		
Middle Name		
Suffix Name (Jr., Sr., II, III, etc.)		Date of Birth
P.O.S.T. Certification or Registration #:		Social Security #
Street		Apt #
City		State
Zip Code	E-mail Address	PHONE# *(AREA CODE) – NUMBER*

Request Information – Check type of waiver requested below.

IMPORTANT NOTE*: *Training Hours must be made up prior to submission of the waiver request form.

☐ **Firearms Requalification Not Completed.**

Identify Year(s) Not Completed

List Date(s) Training Was Made Up

☐ Copy of C12 form(s) provided for make-up training

☐ **Use of Deadly Force Not Completed.**

Identify Year(s) Not Completed

List Date(s) Training Was Made Up

☐ Make-up Training identified on attached POST Officer Profile

☐ **20 Hour Annual Training Not Completed.**

Identify Year(s) Not Completed

# of Hours Not Completed

# of Training Hours Made Up

List Date(s) Training Was Made Up

☐ Copy of C12 form(s) provided for make-up training

☐ Make-up Training identified on attached POST Officer Profile

Remarks: Provide your reason for why the training was not attended in this section:

Fees - Check applicable request below. Some requests do not require fees. All fees must be submitted with waiver request form. (***Certified check or money order ONLY)*** Normal processing of waivers is 7-10 days. Rush processing is available for additional fee.

☐ Medical Reason Request – *No Fee*	☐ 1st Request -$150 Fee Attached [non-refundable]
☐ Employed < 3 mos. (92 days) Request – *No Fee*	☐ 2nd Request - $300 Fee Attached [non-refundable]
☐ Military Leave Reason Request - *No Fee*	
☐ Employed < 12 mos. (avg 2 hrs/mo.) Request– *No Fee*	

☐ $50 Rush Processing Fee [non-refundable] : Guarantees processing in no more than two (2) business days for *complete* and *approved* 1st waiver requests ONLY.

Total fee amount enclosed for this request:

Fax & Contact Information - Waivers not requiring a fee may be faxed to (770)-732-5952 or sent via e-mail. E-mail waivers or send questions to Doug Fleming at dfleming@gapost.org.

Mailing Information - Return form and any required fees to: Georgia Peace Officer Standards and Training Council
P.O. Box 349, Clarkdale, GA 30111-0349