Georgia Peace Officer Standards & Training Council

Annual Training Requirement Waiver Request Form

Personal Data – Please complete all applicable fields below.		
Last Name		
First Name		
Middle Name		
Suffix Name (Jr., Sr., II, III, etc.)		Date of Birth
P.O.S.T. Certification or Registration #:		Social Security #
Street		Apt #
City		State
Zip Code	E-mail Address	PHONE# *(AREA CODE) – NUMBER*

Request Information – Check type of waiver requested below.

IMPORTANT NOTE: ***Training Hours must be made up prior to submission of the waiver request form.***

☐ **20 hours** waiver - List **Years** & **# of hours** ***not completed*** for annual requirement.

☐ **Firearms Requalification** waiver – List years not completed

☐ **Use of Deadly Force** waiver – List years not completed

Made Up Training List: List the dates, training topic, and amount of hours already made up to meet the missed requirements on a separate form and attach with this waiver. You may also provide a copy of your POST Training Profile with the made up training highlighted.

Provide a brief explanation for not completing the required annual training in the box below:

Fees - Check applicable request below. Some requests do not require fees. All fees must be submitted with waiver request form. (***Certified check or money order ONLY)*** Normal processing of waivers is 7-10 days. Rush processing is available for additional fee.

☐ Medical Reason Request – *No Fee*	☐ 1st Request -$150 Fee Attached [non-refundable]
☐ Employed < 3 mos. (92 days) Request – *No Fee*	☐ 2nd Request - $300 Fee Attached [non-refundable]
☐ Military Leave Reason Request - *No Fee*	
☐ Employed < 12 mos. (avg 2 hrs/mo.) Request– *No Fee*	

☐ $50 Rush Processing Fee [non-refundable] : Guarantees processing in no more than two (2) business days for *complete* and *approved* 1st waiver requests ONLY.

Total fee amount enclosed for this request:

Fax/Mail/Contact Information - Waivers may be faxed to (770)-732-5952 or sent via e-mail. E-mail waivers or send questions to Doug Fleming at dfleming@gapost.org. Mail form to:
Georgia Peace Officer Standards and Training Council, P.O. Box 349, Clarkdale, GA 30111-0349