



Georgia Peace Officer Standards and Training Council

Request for POST Agency Access Code

This form is to be used by an agency to request an access code for retrieval of officer's records from the POST website. Only ONE access code will be issued for each agency. This code may then be used by any personnel authorized by the agency.

NOTE: This form must be completed in its' entirety for an access code to be issued. When completed, you may fax or mail the form to POST. An access code will be issued and mailed/faxed to the agency listed below. This form will be returned to the agency with the access code listed a bottom of this page.

* = Required field (incomplete forms will not be processed and may delay in the issuance of an agency access code)

Name:* _____ Title or Rank:* _____
Please Print *Last, First MI*

Agency Name: * _____

Agency Phone #: * _____ Agency Fax #: _____

Email address for correspondence with POST: _____

Attestation: I understand that the access code (password) issued must be kept confidential in accordance with O.C.G.A. § 16-9-90. I further understand that a violation of this code section is a felony punishable by 15 years in prison and fines up to \$50,000. O.C.G.A. § 16-10-20 False statements, concealment of facts, fraudulent writings, etc., in matters within jurisdiction of state of political subdivision is punishable upon conviction by a fine on not more than \$1,000 or by imprisonment for not less than one nor more than five years, or both.

I have read and understand the above statement.

Signature

Notary / Seal

Mail or fax form to: Georgia POST Council, P.O. Box 349, Clarkdale, GA 30111
FAX: (770) 732-5952 / PHONE: (770) 732-5974

FOR POST USE ONLY

Agency ID Number: _____ Access Code: _____ Date Issued: ____ / ____ / ____