

Instructions for accessing the new POST software - STEP 1

Go to the POST home page at www.gapost.org. Click on **P.O.S.T. Data Gateway** under ****Restricted Access****. (See below.)

Home | About P.O.S.T. | FAQs | Related Links | Contact/Directions

- [Officer Records](#)
- [Agency Reports](#)
- [P.O.S.T. Act](#)
- [Rules of the Council](#)
- [Upcoming Meetings](#)
- [Applications & Forms](#)
- [Council Members](#)
- [P.O.S.T. Certified Academies](#)
- [Operational Staff](#)
- [P.O.S.T. Divisions](#)

It is the mission of the Georgia Peace Officer Standards and Training Council (P.O.S.T.) to provide the citizens of Georgia with qualified, professionally trained, ethical and competent peace officers and criminal justice professionals.

Thursday, September 01, 2011

P.O.S.T. Staff

- Operational Staff
- Certification & Training Division
- Operations Division
- Investigations Division

[More](#)

Notices

NOTICE: On Thursday September 1, 2011, POST will transfer to a new computer system. No change of status forms (C-11s) will be accepted after Wednesday August 30th. All future changes will be made in the new computer system. All efforts are being made to make this a smooth transition. Please be patient during this time.

Message Center

Upcoming Meetings

P.O.S.T. Council Meetings:

- March 9, 2011
- June 8, 2011
- September 7, 2011
- December 6, 2011

[More Information](#)

Questions?

See the list of frequently asked questions regarding training requirements, certification, etc.

[View FAQs](#)

****Restricted Access****



[POST Data Gateway](#)



[Staff Intranet](#)



- ▶ [Dates for new POST Software training](#)
- ▶ [Information regarding Barcoded ID's](#)
- [Petition for Modification of Probation](#)
- ▶ [2011 Legislation - Senate Bill 95](#)
- ▶ [Illegal Immigration Reform and Enforcement Act of 2011](#)
- ▶ [July 2011 POST Update](#)
- ▶ [Administrative Fee Schedule](#)
- ▶ [Equivalency of Training \(EOT\)](#)
- ▶ [FY 2010 Annual Report](#)
- ▶ [Georgia Chiefs \(GACP\) Training Approval Process](#)
- ▶ [Eyewitness Identification Training](#)
- ▶ [Revised Entrance Examination](#)
- ▶ [C12s available for purchase](#)
- ▶ [Questions Regarding POST Rule on Firearms Regualification](#)
- ▶ [POST Updates](#)
- ▶ [Background Investigation Manual](#)



Applications & Forms


Quick Access:

- [Applications for Certification](#)
- [Voluntary/Specialty Certifications](#)
- [Career Development Applications](#)
- [Miscellaneous Forms](#)

Go to Forms/Applications to view full list including important notes

STEP 2

Click on Register Now.

Returning User Login 

User Name

Password

[Forgot User Name or Password?](#)

New User?

Click on Register Now here



STEP 3

Fill in all fields. If you do not put information in a field marked with an *, then an error message will appear & you will be required to fill in the data before you can progress. Once all fields are completed click **submit registration**. Be sure to select "Officer" as User Type in the field identified below.

New User Registration

Do not use copy paste for verification.

You will NOT have the ability to update your name, social or date of birth later.

Legal Name, social security number and date of birth changes can only be performed through POST administration.

You must use your legal name in the registration.

REMEMBER: Please enter your legal name. If you have not updated your legal name with POST (marriage, etc), you may be under your previous name in the old system.

First Name*

Middle Name

Last Name*

Suffix (if applies)

Social Security Number* - - Not required for open records request

Date of Birth* / / (mm/dd/yyyy) Not required for open records request

Verify First Name*

Verify Middle Name

Verify Last Name*

Verify Suffix (if applies)

Verify Social Security Number* - - Not required for open records request

Verify Date of Birth* / / (mm/dd/yyyy) Not required for open records request

Email*

Verify Email*

User Type*

Select "Officer" for User Type for officers.

Note: Open Records users will need to select Open Records for user type.

Security Questions

Please select two different questions and provide answers.

Answer*

Answer*

Upon verification of your date of birth and social security number you will be emailed a valid username and password.

Required fields are highlighted and marked with *

STEP 4

This screen may appear if you have not been entered into the old POST software system. If you have a demographic record in the POST system, it will show that a record matches your info. Click Continue and it will take you to another screen to complete the registration data.



NOTICE: POST has no records on file that match your personal information. According to our records you have never been registered or certified by POST. If this information is correct, please continue and we will send a user name and password to test222@gapost.org. Please click continue to complete registration.

Click continue here.

STEP 5

Please complete the necessary data entry for all of the following fields on this screen and select continue.

Thank you Dirty. Please provide the following demographic information to complete registration.

Race *

Height * ft in

Weight * lbs

Hair Color *

Eye Color *

Sex/Gender * Male Female

Current Home Address:

Street *

City *

State *

Zip Code * -

Primary Telephone * () -

Cell Telephone () -

Other Telephone () -

Click continue when all the required fields (*) have been filled.

STEP 6

You will see a new user name. The example listed for DIRTY CALLAHAN is new user name "dcallahan" below.

New user dcallahan for DIRTY CALLAHAN added as an Officer
Please click continue to proceed.




Click **continue** to proceed.

STEP 7

At this login will need to enter your user name and password that was automatically sent to your e-mail address. (Note: Some internet service providers (ISP) may have spam filters that prevent you from receiving your username and password. Please contact POST Help Desk at 770-732-5974 between 9 am - 11am or 1 pm to 3 pm to get assistance.)



<p>Returning User Login </p> <p>User Name</p> <input type="text"/>
<p>Password</p> <input type="password"/>
<p><input type="button" value="Log In"/></p> <p>Forgot User Name or Password?</p>
<p>New User?</p> <p><input type="button" value="Register Now"/></p>