Georgia Peace Officer Standards & Training Council

Application Instructions for Annual Firearms Qualification Certificate

Application Instructions

All application sections must be completed prior to submission for proper processing. Incomplete applications will not be processed.

E-mail Address Preferred

P.O.S.T prefers to send notices regarding any problems identified in the application via e-mail. Please be sure to include a current e-mail address if possible. Notices sent by U.S. Mail will be subject to normal shipping and delivery time.

Fee

The fee of ***$15 per weapon type*** used in qualifications must be remitted with the application (certified checks or money orders ONLY). Revolver and semi-auto are the two weapon types for this form.

Agency Credentials

A copy of agency credentials (*agency from which the officer retired from*) documenting retired status must be attached in order to process this application. In lieu of credentials, a letter from the agency indicating retired status will suffice.

P.O.S.T. Certified Firearms Instructor

The firearms instructor must complete the verification and attestation section. The firearms instructor must have received their certification from the Georgia Peace Officer Standards & Training Council prior to conducting the retired officer's firearms qualification.

Officers that have completed the firearms instructor training course and *have not submitted* their P.O.S.T. Firearms Instructor Certification application to receive their certification *are not eligible* to conduct firearms qualifications. If an individual is uncertain if they have a firearms instructor certification, they should check their P.O.S.T. Officer profile at www.gapost.org to see if a firearms instructor certification is listed.

Falsified Applications

Supplying false information or acquiescing in false information being supplied on this application is a violation of the Criminal Code of Georgia (Ga. L. 198. pp. 1249, 1320) and, upon conviction is punishable by a fine of not more than $1000 or imprisonment for less than one (1) year nor more than five (5) years, or both.

Mailing

Please mail the application along with the required fee to the following address:

Georgia POST Council
P.O. Box 349
Clarkdale, GA 30111-0349

Contact Information

Please contact Doug Fleming with any questions regarding your application at e-mail address dfleming@gapost.org or by phone at 770-732-5939.