

State of Georgia
Peace Officer Standards and Training Council

Career Development Program



Application for Award

of

P.O.S.T.

Executive Certificate

General Instructions for Application Completion

1. Please read all instructions carefully and complete all appropriate blocks. Should additional assistance be required in completing this application, contact your regional or departmental academy.
2. An official copy of your college transcript must be sent directly to your employing agency and attached to this application.
3. If you qualify to exempt the educational requirements, attach copies of Certificates of Completion or other documents to support "Training Point Course Record" (See Below).
4. Attach a copy of your P. O. S. T. Executive Development Course Diploma.
5. Sign and date the application in the spaces provided.
6. Your Agency Head or Authorizing Official must sign and date the application.

*** Executive Certificate Requirements ***

This application should **NOT** be submitted unless the officer and authorizing agency officer are satisfied the applicant has met **ALL** requirements. No incomplete application will be evaluated.

At a minimum an applicant must:

- (1) Currently hold an executive position and have done so for at least one year prior to certification. An executive position is defined as "the highest level official with direct operational responsibility for a law enforcement agency." Duty positions may be identified by the title of chief of police, sheriff, superintendent, warden, colonel, director, or commissioner. As general manager of a law enforcement agency, the executive has the administrative responsibility for the policies and performance of the Agency. Determination will be based on job function and not position title.
- (2)
 - a. Possess 90 college quarter hours or the semester equivalent from an accredited college or university; or
 - b. be born before July 1, 1940 and employed continually as a peace officer since July 1, 1970. Officers meeting this requirement may substitute "training" points for required education points. Training points are calculated on the basis of 10 hours of training equals one (1) point. A total of 90 training points is required for supervisors having no college credit hours. Any combination of training points and college quarter hours **TOTALING 45** is permissible. **YOU MAY NOT COUNT AS TRAINING POINTS (A) INTERMEDIATE/ ADVANCED CERTIFICATION COURSES, (B) BASIC MANDATE TRAINING, AND, (C) REFRESHER TRAINING OFFERED AFTER JULY 01, 1983.**
- (3) Complete the 120 hour "P. O. S. T. Executive Development Course."

1. _____ 2. _____
 Name (Last) (First) (Middle) Date of Birth

3. _____ 4. _____ 5. _____ 6. Date employed as a Peace Officer with
 Sex Race Social Security Number your present Agency ____/____/____

7. _____ 8. _____
 Name of Law Enforcement Agency where now employed Address
 City State Zip

9. _____ 10. Date promoted to present rank or title: ____/____/____
 Present rank or title Month Day Year

College Credit

11. All college credit must be supported by an official copy of your transcripts sent directly to your Law Enforcement Agency and attached to this application.

12. College/University	13. Attended From To	14. Education Quarters	Units Semester	15. Degree	16. Major
A. _____	_____	_____	_____	_____	_____
B. _____	_____	_____	_____	_____	_____

17. IF YOU QUALIFY TO EXEMPT THE EDUCATIONAL REQUIREMENTS (See 3 (b) OF REQUIREMENTS. COMPLETE BLOCKS 19, 20, 21, AND 22 BELOW.

18. List names of Law Enforcement Agencies where you have been previously employed as a full-time, paid, PEACE OFFICER	19. Highest Rank or title	20. Date
A. _____	_____	_____
B. _____	_____	_____

21. **IMPORTANT** All Training Must Be Supported by copies of diplomas, certificates of completion or other documentation. Attach these to this application. **DO NOT SEND ORIGINALS**

22. Required Core Courses and Hours for EXECUTIVE CERTIFICATION				
- Code -	- Course -	- Hours -	- Completion Date -	- Sponsor of Course -
CAN05G	P. O. S. T. EXECUTIVE DEVELOPMENT COURSE	120	____/____/____	_____

23. I attest that the applicant has completed a period of satisfactory service of no less than 1 year in a executive position as defined by P. O. S.T. Council and has been employed in compliance with the minimum standards set forth in the P.O. S.T. ACT.

Signature of Applicant

Title

Date

