



Georgia Peace Officer Standards & Training Council *Application Instructions for Retired Officer Credentials*

Application Instructions

All application sections must be completed prior to submission for proper processing.

Incomplete applications will be returned.

Eligibility: In accordance with POST Rule 464-3-.12 "Requirements for retired law enforcement credentials issued in accordance with OCGA 16-11-130(c)(2)(E)."

- (1) A person who is a citizen of this state; and
- (2) Has retired with at least ten years of aggregate service as a law enforcement officer with powers of arrest under the laws of any state of the United States or of the United States; and
- (3) Separated from service in good standing.
 - (a) Good standing shall be defined as not being subject to any suspension or revocation to practice as a law enforcement officer.
 - (b) If the applicant for retired credentials served as an officer in another state(s) or the United States, documentation of good standing shall be required from the state(s) where the applicant was employed as a law enforcement officer or the United States.
 - (c) Each applicant shall document eligibility to possess a firearm by providing a copy of a valid Georgia Weapons Carry Permit.
- (4) Each applicant must provide, with the application for retired credentials, one photograph that complies with a US Department of State passport photo; and
- (5) all documents must be submitted on forms approved by Council.

E-mail Address Preferred P.O.S.T prefers to send notices regarding any problems identified in the application via e-mail. Please be sure to include a current e-mail address if possible. Notices sent by U.S. Mail will be subject to normal shipping and delivery time.

Fee The fee for this application is \$25 (non-refundable) and must be remitted with the application (*certified check or money orders ONLY*) or paid using a debit or credit card at the POST Online Payment service found at web link <https://www.gpostc.org/rtt/order.php> . Please be sure to select Retired Credentials when using the online payment system. NOTE: Please allow 10 days for processing.

Agency Credentials The credentials issued pursuant to OCGA 16-11-130(c)(2)(E) and the POST rule provided above are intended for individuals who did not receive retired credentials from their employing agency. It is important to note that this law is not designed for the officer who has truly retired from law enforcement with 20 or 30 years of service because they will have retired credentials.

Required Documentation This application will not be processed without the required documents listed in the POST Rule.

Falsified Applications

Supplying false information or acquiescing in false information being supplied on this application is a violation of the Criminal Code of Georgia (Ga. L. 198. pp. 1249, 1320) and, upon conviction is punishable by a fine of not more than \$1000 or imprisonment for less than one (1) year nor more than five (5) years, or both.

Mailing: Please mail the application and any required fees to the following address:
Georgia POST Council, P.O. Box 349, Clarkdale, GA 30111-0349

Contact Information: Please contact Meghan Fail with any questions regarding your application at e-mail address mfail@gapost.org or by phone at 770-732-5997.



Georgia Peace Officer Standards & Training Council
Application for Retired Officer Credentials

Enclosures		
Fees: \$25 per application [non-refundable/NO PERSONAL CHECKS] Certified check or money order made payable to: "Georgia POST Council"	Total Fees Enclosed:	
Personal Data & Attestation - Section I		
Last Name		
First Name		
Middle Name		
Suffix Name (Jr., Sr., II, III, etc.)		Date of Birth
Agency Retired From (required):		
Social Security #:		
Race		Gender/Sex:
Street		Apt #
City		State Georgia
Zip Code	E-mail Address	PHONE# (AREA CODE) – NUMBER
REQUIRED DOCUMENTATION		
<p>Please ensure that you have attached the following documents. Incomplete applications will be returned.</p> <p>___ Letter of Good Standing. If you were a Georgia officer, your POST profile report will be used. <i>If you worked as a peace officer in another state or for the federal government, you must provide a letter of good standing from that state's licensing board.</i></p> <p>___ Provide a copy of a Georgia Concealed Carry permit. This document certifies that you may legally possess a firearm.</p> <p>___ Photograph that complies with US Dept. of State approved passport photo. For details see: https://travel.state.gov/content/travel/en/passports/how-apply/photos.html. Please note that photographs that do not comply with these guidelines will be returned.</p>		
<p>Attestation of Retired Officer: I hereby attest and affirm that the information supplied herein is true and correct to the best of my knowledge. Supplying false information or acquiescing in false information being supplied on this application is a violation of the Criminal Code of Georgia (Ga. L. 198. pp. 1249, 1320) and, upon conviction is punishable by a fine of not more than \$1000 or imprisonment for less than one (1) year nor more than five (5) years, or both.</p>		
<p>_____</p> <p>Retired Officer Signature</p>		<p>_____</p> <p>Date</p>

Mail completed form to: GA POST Council, P.O. Box 349, Clarkdale, GA 30111-0349