Application for Recertification button will appear when ***all required training has been completed*** by the officer ***and 90 Days*** *before the officer's certification expires*. The button will appear on the officer's demographics screen in the POST Data Gateway as shown below.

If the officer has not completed the required annual or required recertification period training, the officer will be required to complete a recertification training waiver.

Officer Information

Fact Sheet | Full Fact Sheet | In Good Standing | Modify Status | New Training Record

Demographics

Officer Key [redacted]
Name [redacted]
SSN [redacted]
Sex [redacted]
Race [redacted]
Date of Birth [redacted]91
Height [redacted]
Weight [redacted]
Hair Color [redacted]
Eye Color [redacted]
Address [redacted]
Primary Phone [redacted]
Cell Phone [redacted]
Other Phone [redacted]
Education [redacted]
Photograph View Photograph | Upload Picture
POST Only Notes [redacted]
[redacted]
User Profile
[redacted]
Last Access July 22, 2015 at 11:08 pm

Demographics Details | Apply for Name Change | Access Log

Non-Executive

Annual Training Dashboard

	2015	2014	2013	2012
Firearms	1	1	1	1
Deadly Force	1	1	1	1
Total Training	22	42	31	722

Career

Recertification Dashboard

BASIC LAW ENFORCEMENT

	Hours This Period
P.O.S.T. Block	4
Elder Abuse	2
Domestic Violence	2
Eyewitness ID	0

3 months, 22 days until required on February 1, 2016

Applications for Basic Certifications

Action	Certification	Status
Application	Peace Officer-Pre-Service (Non-reimbursable)	POST Approved
Application	Peace Officer-Pre-Service (Non-reimbursable)	Candidate Attested

Applications for Training Waiver

Action	Fees Status	Training Years
Application	- $ Pre Submit	

Officer Certifications

New Record | Active | Update All Certifications

	Certification	Description	Certification Type	Status	Expires	View
Edit	PBLE2012O164778	BASIC LAW ENFORCEMENT	Basic	Active	February 1, 2016	Certification | Letter

If the officer needs to apply for a Recertification Training Waiver, the button is located next to the Training History section header on the Officer's Demographics page. Button is indicated below.

Officer Certification Training Deficiency Suspension History

	Certification	Description	Deficient Year	Reinstate Date	Rein
Remove	PBLE2012O164778	BASIC LAW ENFORCEMENT	2012	February 19, 2013	10:5

Officer Legacy Applications [New Record]

	Legacy Application	Description	Certification Type	Status
Edit	P2PS0811020	P2 ISSUED PRE-SERV/NR Authorization to Attend Academy		Active

Employment History [New Record]

		Agency	Rank	Start Date	End Date	Status
Edit	Drop	DOOLY COUNTY SHERIFFS OFFICE	DEPUTY SHERIFF	June 2, 2012		Actively Employed in Law Enforcement
Edit	Drop	TECH COLLEGE PRE-SERVICE	PRESERVICE	August 22, 2011	June 2, 2012	Not Employed in Law Enforcement

Mandated Training History

		Date Completed	Course	Class	Hours	Location	Certification/Result	
Edit	Drop	02/01/12	BASIC L.E. TRAINING COURSE (TCSG)	View	700	SOUTH GA TECH COLLEGE POLICE ACADEMY	Peace Officer	Accompanying Letter

Training History [New Record] [Apply for Training Waiver] [Apply for Recertification Training Waiver]

		Date Completed	Course	Class	Hours	Location	Certification
Edit	Drop	10/08/15	INK02G POST COUNCIL UPDATE	BC	10	GA POST COUNCIL	
Edit	Drop	07/09/15	IDG16G TASER RECERTIFICATION	View	4	DOOLY COUNTY SHERIFFS OFFICE	
Edit	Drop	06/04/15	IFR04F FIREARMS REQUAL& USE OF DEADLY FORCE (4 Hrs)	View	4	DOOLY COUNTY SHERIFFS OFFICE	
Edit	Drop	05/21/15	ILF03G PREVENTING WORKPLACE HARASSMENT	View	2	DOOLY COUNTY SHERIFFS OFFICE	
Edit	Drop	05/21/15	ILF01G SEXUAL HARASSMENT	View	2	DOOLY COUNTY SHERIFFS OFFICE	
Edit	Drop	10/09/14	IFM30F MARKSMANSHIP SKILLS	View	4	DOOLY COUNTY SHERIFFS OFFICE	
Edit	Drop	08/07/14	ILT05G DUE REGARD REFRESHER TRAINING	View	1	GEORGIA STATE PATROL	
Edit	Drop	05/22/14	IFR08F FIREARMS REQUAL& USE OF DEADLY FORCE (8 Hrs)	View	8	DOOLY COUNTY SHERIFFS OFFICE	
Edit	Drop	05/13/14	IDG16G TASER RECERTIFICATION	View	5	DOOLY COUNTY SHERIFFS OFFICE	
Edit	Drop	01/31/14	DCD03G DOMESTIC VIOLENCE (GPSTC ONLINE)	View	1	GA. PUBLIC SAFETY TRAINING CENTER	
Edit	Drop	01/31/14	DTU01G VEHICLE PULLOVERS (GPSTC ONLINE)	View	1	GEORGIA PUBLIC SAFETY TRNG CENTER POLICE	
Edit	Drop	01/31/14	DJM01G TRANSPORTING PRISONERS (GPSTC ONLINE)	View	1	GEORGIA PUBLIC SAFETY TRNG CENTER POLICE	
Edit	Drop	01/31/14	DBI01G STOP THE STALKER (GPSTC Online)	View	2	GEORGIA PUBLIC SAFETY TRNG CENTER POLICE	
Edit	Drop	01/31/14	DYC01G SAY IT LOUD & CLEAR (GPSTC Online)	View	1	GEORGIA PUBLIC SAFETY TRNG CENTER POLICE	
Edit	Drop	01/31/14	DTF01G MANAGE TO SURVIVE: TRAFFIC INC MGMT (GPSTC ONLINE)	View	1	GEORGIA PUBLIC SAFETY TRNG CENTER POLICE	
Edit	Drop	01/31/14	DLU13G LEGAL AND CASE LAW UPDATE 2013 (GPSTC ON-LINE)	View	1	GEORGIA PUBLIC SAFETY TRNG CENTER POLICE	

Officers will need to complete the application for recertification. Fields will auto-populate from any previous applications & profile updates. Officers must make sure that their data is current and up-to-date in their entries.

[redacted]

Application for Recertification - Peace Officer

Click "Save & Continue" once the fields on this screen are accurate and up-to-date to go to the next screen.

Application Section Progress [redacted]

For [redacted]

Status : Pre Submit

Personal Information

Agency Affiliation

Education

Prior Law Enforcement History

Law Enforcement Certification

Law Enforcement Employment

Military

Criminal History

Driver's History

Application Fees

Supporting Documentation

Confirmation

Personal Information

Please complete all fields as required for this application. If you do not complete the required fields or attach required documents, you will not be able to submit this application. It is an interactive application and will indicate completion by topic areas. Once you have achieved 100% completion, you can submit.

Your attestation and your agency's attestation is a legal, digital signature for this application, and any falsifications will subject you to denial of your application, a POST investigation, and possible criminal prosecution.

You must have completed all training requirements prior to submission of this application. Check your Recertification Dashboard on your demographics page. If you have not completed all training requirements, you will need to complete training waiver for recertification.

Update any personal information. If no personal information has changed, please click "Save and Continue" to go to the next page. Applications may be submitted up to 90 days prior to certification expiration. Applications submitted after the expiration date will be charged a late application fee. If you have any questions about your application, please call the POST Help Desk at (770)-732-5604 or email the Help Desk at helpdesk@gapost.org.

Last Name * [redacted]

First Name * [redacted]

Middle Name * or specify I DO NOT have a middle name

Suffix *(if applies)* Select One

Maiden Name

Are you a citizen of the United States? * Yes No

Social Security Number * [redacted]

Date of Birth * [redacted] *(mm dd yyyy)*

Race * [redacted]

Height * [redacted] ft [redacted] in

Weight * [redacted] lbs

Hair Color * [redacted]

Eye Color * [redacted]

Sex/Gender * Male Female

Current Home Address:

Street * [redacted]

City * [redacted]

State * [redacted]

Zip Code * [redacted]

Primary Telephone * ([redacted]

[redacted]

If an officer is not currently listed as employed with an agency, the selection option to affiliate with an agency will appear. Please do not affiliate with an agency unless you are actively employed with an agency at the time of this application.

Application for Prior Recertification - BASIC LAW ENFORCEMENT

Application Section Progress

[redacted]

For [redacted]

Status : Pre Submit

- Personal Information
- Agency Affiliation
- Education
- Prior Law Enforcement History
- Law Enforcement Certification
- Law Enforcement Employment
- Military
- Criminal History
- Driver's History
- Application Fees
- Supporting Documentation
- Confirmation

Officer Information

Agency Affiliation

No Current Agency Affiliation

[redacted]

Desired Agency Sponsor: Select One ▼ Select

POST records show that you are not currently employed with an agency. Are POST records correct regarding your current employment? * Yes No

If the officer's POST employment history is not accurate, please indicate by answering this question "No".

Continue

Click "Continue" to move to the next screen.

Required fields are highlighted and marked with *

Logout | Profile

The current time is 3:30 pm. Your session will expire after 20 minutes of inactivity.

Copyright 2015 rttassociates.com

[redacted]

Application for Recertification - Peace Officer [redacted]

If an officer is currently employed, the agency affiliation will default to their current employer.

Application Section Progress [redacted]

For [redacted]

Status : Pre Submit

- Personal Information
- Agency Affiliation
- Education
- Prior Law Enforcement History
- Law Enforcement Certification
- Law Enforcement Employment
- Military
- Criminal History
- Driver's History
- Application Fees
- Supporting Documentation
- Confirmation

Officer Information

Agency Affiliation

Agency Making Application: BAINBRIDGE DEPARTMENT OF PUBLIC SAFETY
Name of Agency Contact: Captain [redacted]
Contact Phone Number: ([redacted]
Email of Agency Contact: [redacted]
Name of Secondary Agency Contact:
Secondary Contact Phone Number: ( ) -
Email of Secondary Agency Contact:

Wrong Affiliation

Continue

Click on the "Continue" button to go to the next screen.

Required fields are highlighted and marked with *

Logout | Profile

The current time is 3:30 pm. Your session will expire after 20 minutes of inactivity.

Copyright 2015 rttassociates.com

[redacted]

Application for Recertification - Peace Officer [redacted]

Application Section Progress [redacted]

For [redacted]

Status : Pre Submit

- Personal Information
- Agency Affiliation
- Education
- Prior Law Enforcement History
- Law Enforcement Certification
- Law Enforcement Employment
- Military
- Criminal History
- Driver's History
- Application Fees
- Supporting Documentation
- Confirmation

Education

Does your education need to be updated? * Yes No

Save and Continue

Certified Copy of School Records * Choose File No file chosen Upload File View

College Documentation * Choose File No file chosen Upload File View

Required fields are highlighted and marked with *

On this screen, answer the question. If an update is necessary, answer "Yes" and click on "Save & Continue" to go to additional screens. If the answer is "No", then answer "No" & click on "Save & Continue" to go to the next screen topic.

Logout | Profile

The current time is 3:40 pm. Your session will expire after 20 minutes of inactivity.

Copyright 2015 rttassociates.com

[redacted]

Application for Recertification - Peace Officer [redacted]

Application Section Progress

[redacted]

For [redacted]

Status : Pre Submit

Personal Information

Agency Affiliation

Education

Prior Law Enforcement History

Law Enforcement Certification

Law Enforcement Employment

Military

Criminal History

Driver's History

Application Fees

Supporting Documentation

Confirmation

Update Law Enforcement History

Have you been employed in law enforcement outside of Georgia in the past 4 years? *

Yes No

Save and Continue

Required fields are highlighted and marked with *

On this screen, answer the question. If an update is necessary, answer "Yes" and click on "Save & Continue" to go to additional screens. If the answer is "No", then answer "No" & click on "Save & Continue" to go to the next topic.

Logout | Profile

The current time is 3:43 pm. Your session will expire after 20 minutes of inactivity.

Copyright 2015 rttassociates.com

[redacted]

Application for Recertification - Peace Officer [redacted]

Application Section Progress [redacted]

For [redacted]

Status : Pre Submit

- **Personal Information**
- **Agency Affiliation**
- Education
- **Prior Law Enforcement History**
- **Law Enforcement Certification**
- **Law Enforcement Employment**
- Military
- Criminal History
- Driver's History
- Application Fees
- Supporting Documentation
- Confirmation

Military

Has your military history changed during the past 4 years (discharge or enlisted)? * Yes No

Save and Continue

Required fields are highlighted and marked with *

On this screen, answer the question. If an update is necessary, answer "Yes" and click on "Save & Continue" to go to additional screens. If the answer is "No", then answer "No" & click on "Save & Continue" to go to the next screen topic.

Logout | Profile

The current time is 3:47 pm. Your session will expire after 20 minutes of inactivity.

Copyright 2015 rttassociates.com

On this screen, answer the question. If an update is necessary, answer "Yes" and click on "Save & Continue" to go to additional screens. If the answer is "No", then answer "No" & click on "Save & Continue" to go to the next screen topic.

[redacted]

Application for Recertification - Peace Officer [redacted]

Application Section Progress

[redacted]

For [redacted]

Status : Pre Submit

Personal Information

Agency Affiliation

Education

Prior Law Enforcement History

Law Enforcement Certification

Law Enforcement Employment

Military

Criminal History

Driver's History

Application Fees

Supporting Documentation

Confirmation

Criminal History

Has your criminal history changed during the past 4 years (arrested, conviction, dismissal, expungement)? *

Yes No

Save and Continue

Required fields are highlighted and marked with *

Logout | Profile

The current time is 3:49 pm. Your session will expire after 20 minutes of inactivity.

Copyright 2015 rttassociates.com

On this screen, answer the question. If an update is necessary, answer "Yes" and click on "Save & Continue" to go to additional screens. If the answer is "No", then answer "No" & click on "Save & Continue" to go to the next screen topic.

[redacted]

Application for Recertification - Peace Officer [redacted]

Application Section Progress

[redacted]

For [redacted]

Status : Pre Submit

- **Personal Information**
- **Agency Affiliation**
- **Education**
- **Prior Law Enforcement History**
- **Law Enforcement Certification**
- **Law Enforcement Employment**
- **Military**
- **Criminal History**
- **Driver's History**
- **Application Fees**
- **Supporting Documentation**
- **Confirmation**

Logout | Profile

Drivers History

Has your driver's history changed during the past 4 years (violations, committed, license suspended)? * Yes
No

Save and Continue

GA DL History * History Date (mm/dd yyyy) Choose File No file chosen Upload File *None*

Required fields are highlighted and marked with *

The current time is 3:50 pm. Your session will expire after 20 minutes of inactivity.

Copyright 2015 rttassociates.com

[redacted]

Application for Recertification - Peace Officer [redacted]

Application Section Progress

[redacted]

For [redacted]

Status : Pre Submit

Personal Information

Agency Affiliation

Education

Prior Law Enforcement History

Law Enforcement Certification

Law Enforcement Employment

Military

Criminal History

Driver's History

Application Fees

Supporting Documentation

Confirmation

Logout | Profile

Application Fees

This fee is non-refundable. Please do not pay your fee until you are certain that you wish to proceed with your application in the certification process. Fees will not be refunded.

There is a [redacted] application fee for [redacted] applications.

Pay fees online

To pay the required $30 application fee, please go to web link https://www.gapost.org/newfees.html to pay this fee. Please enter your Order # in the field provided. If you are paying by certified check or money order, please enter the check or order #. Click on "Save and Continue" to go to the next screen.

Fees have been paid * Yes

Receipt, Check or Order Number *

Amount Paid * 0.00

Save and Continue

Required fields are highlighted and marked with *

The current time is 3:52 pm. Your session will expire after 20 minutes of inactivity.

Copyright 2015 rttassociates.com

If the officer is currently employed, the officer will need to get an agency administrator for the officer's agency to upload the required documents. If the officer is not currently employed, the officer will be able to upload their own documents.

Take a digital color photo (shoulders up), save photo as a .jpg file, choose file, and upload a current photo.

Enter results date. If officer is currently employed with a LE agency, the agency administrator can upload current LiveScan fingerprint results. If the officer is not currently employed, the officer will need to upload a copy of their GA Applicant Processing Service receipt here. For instructions on using the GA Applicant Processing Service, see web link http://www.gapost.org/pdf_file/gaps.pdf .

Enter History Date. If officer is currently employed with a LE agency, the agency administrator can upload current GCIC Driver's History results. If the officer is not currently employed, the officer will need to upload their current GA Dept of Driver Services certified driver's history.

If any additional documents such as certifications from other states, letters of good standing, police incident reports regarding arrests, etc. , please upload in the miscellaneous section. You will need to identify the document in the "Unique Description" field prior to uploading your document.

Enter Affidavit Date. If officer is currently employed with a LE agency, the agency administrator can upload the officer's Physician's Affidavit. If the officer is not currently employed, the officer will need to upload their completed Physician's Affidavit. The form is found by clicking on the download button next to the Physician's Affidavit above.

Application for Recertification - Peace Officer-[redacted]

Application Section Progress

[redacted]

For[redacted]

Status : Pre Submit

- Personal Information
- Agency Affiliation
- Education
- Prior Law Enforcement History
- Law Enforcement Certification
- Law Enforcement Employment
- Military
- Criminal History
- Driver's History
- Application Fees
- Supporting Documentation
- Confirmation

Logout | Profile

Supporting Documentation

Please update your photograph *	Choose File No file chosen	Upload File
GCIC/NCIC FP Results *	Results Date (mm/dd/yyyy) Choose File No file chosen	Upload File
Driver's History *	History Date (mm/dd/yyyy) Choose File No file chosen	Upload File
Physician's Affidavit * Download	Affidavit Date (mm/dd/yyyy) Choose File No file chosen	Upload File
Miscellaneous Documentation	Unique Description Enter Document Description Choose File No file chosen	Upload File

This section requires that documents be uploaded for review. Once you have required uploads, you can select the next menu item on the left hand side of continue the application process.

Required fields are highlighted and marked with *

The current time is 3:03 pm. Your session will expire after 20 minutes of inactivity.

Copyright 2015 rttassociates.com

When your application has been completely filled out, the Completion Rate should be at 100%.

[redacted]

Application for Recertification - Peace Officer-[redacted]

Application Section Progress

[redacted]

For[redacted]

Status : Candidate Attested

- Personal Information
- Agency Affiliation
- Education
- Prior Law Enforcement History
- Law Enforcement Certification
- Law Enforcement Employment
- Military
- Criminal History
- Driver's History
- Application Fees
- Supporting Documentation
- Confirmation
- Attestation
- Application Approval
- Approval Information

POST Confirmation

100% Approval Completion Rate

Click on "Continue" button at the bottom of the page to continue.

Personal Information View Approved

Section approved by Not found at 0: am on 0,

[redacted]

SSN: [redacted]
DOB: [redacted]
Ht [redacted] Wt [redacted]
Hair [redacted]
Eyes [redacted]

Prior GA POST Certification View Approved

Section approved by Not found at 0: am on 0,

Denied Certification? No

[redacted]

Drivers History View Approved

Section approved by Not found at 0: am on 0,

Georgia Driver's License ONLY Last Years? Yes
Georgia Driver's License EVER Last Years? Yes
Military Driver's License ONLY Last Years? No
Military Driver's License? No
States other than Georgia? No
Traffic Citation(s) During Last Years? Yes
More than 3 Citations During Last Years? No
License Ever Suspended? No

Driver's History View

Supporting Documentation View Approved

Section approved by Not found at 0: am on 0,

Photograph View

GCIC/NCIC FP Results View

Physician's Affidavit Download View

Personal History Release Download View

[redacted]

Application for Recertification - Peace Officer-[redacted]

Application Section Progress

[redacted]

For[redacted]

Status : Agency Attested

Personal Information

Agency Affiliation

Education

Prior Law Enforcement History

Law Enforcement Certification

Law Enforcement Employment

Military

Criminal History

Driver's History

Application Fees

Supporting Documentation

Confirmation

Attestation

Approval Information

Candidate Attestation

I have personally reviewed this application regarding ALL INFORMATION provided by me including my criminal and driver history. I attest and affirm that the information provided in this application including my criminal and traffic history is complete and correct to the best of my knowledge. I further understand that any act of omission may be grounds for denial of this application for certification as a peace officer (O.C.G.A. §25-8-7.1) and could result in criminal procecution (O.C.G.A. §16-10-20).

Application to be completed on October 8, 2015 at 3:27 pm

Submit and Continue

-- or --

Return for corrections

Reason for Return*

Do Not Agree - Return for Correction

Required fields are highlighted and marked with *

Once the candidate has carefully reviewed the application and insured that all entries and documents are correct, the candidate should click on the "Submit and Continue" button.

If the agency has made an error in their entries, the candidate should state the error here & click on "Do Not Agree -Return for Correction".

Logout | Profile

The current time is 3:27 pm. Your session will expire after 20 minutes of inactivity.

Copyright 2015 rttassociates.com

When you click on the "Approval Information" on the left hand menu, it will bring this screen up. This screen will show the attestations, approval, or information needed to correct the application.

[redacted]

Application for Recertification - Peace Officer-[redacted]

Application Section Progress

[redacted]

For[redacted]

Status : Candidate Attested

- Personal Information
- Agency Affiliation
- Education
- Prior Law Enforcement History
- Law Enforcement Certification
- Law Enforcement Employment
- Military
- Criminal History
- Driver's History
- Application Fees
- Supporting Documentation
- Confirmation
- Attestation
- Application Approval
- Approval Information

Approval Information

Date	Time	User	Action	Privacy
October 8, 2015	3:27 pm	MITCHELL JONES	Agency/Academy Attested	
October 8, 2015	3:28 pm	MITCHELL JONES	Candidate Attested	

Action *

POST Users Only? Yes No

Add Record

Required fields are highlighted and marked with *

POST Administrator Manual Application Status Override

Set this application's status to Pre Submit Update Status

Logout | Profile

The current time is 3:28 pm. Your session will expire after 20 minutes of inactivity.

Copyright 2015 rtiassociates.com