Instructions for accessing the new POST software - STEP 1

Go to the POST home page at www.gapost.org. Click on **P.O.S.T. Data Gateway under **Restricted Access****. (See below.)

Home | About P.O.S.T. | FAQ's | Related Links | Contact/Directions

Officer Records

Agency Reports

P.O.S.T. Act

Rules of the Council

Upcoming Meetings

Applications & Forms

Council Members

P.O.S.T. Certified Academies

Operational Staff

P.O.S.T. Divisions

Restricted Access

POST Data Gateway

Staff Intranet

SECURE
DATA ENCRYPTED
ns network solutions

It is the mission of the Georgia Peace Officer Standards and Training Council (P.O.S.T.) to provide the citizens of Georgia with qualified, professionally trained, ethical and competent peace officers and criminal justice professionals.

More ▶

Notices

NOTICE: On Thursday September 1, 2011, POST will transfer to a new computer system. No change of status forms (C-11s) will be accepted after Wednesday August 30th. All future changes will be made in the new computer system. All efforts are being made to make this a smooth transition. Please be patient during this time.

▶ Dates for new POST Software training
▶ **Information regarding Barcoded ID's**
• **Petition for Modification of Probation**
▶ **2011 Legislation - Senate Bill 95**
▶ **Illegal Immigration Reform and Enforcement Act of 2011**
▶ July 2011 POST Update
▶ Administrative Fee Schedule
▶ Equivalency of Training (EOT)
▶ FY 2010 Annual Report
▶ Georgia Chiefs (GACP) Training Approval Process
▶ Eyewitness Identification Training
▶ Revised Entrance Examination
▶ C12s available for purchase
▶ Questions Regarding POST Rule on Firearms Requalification
▶ POST Updates
▶ Background Investigation Manual

Applications & Forms

Quick Access:

Applications for Certification

Voluntary/Specialty Certifications

Career Development Applications

Miscellaneous Forms

Go to Forms/Applications to view full list including important notes

Thursday, September 01, 2011

P.O.S.T. Staff

Operational Staff
Certification & Training Division
Operations Division
Investigations Division

Message Center

Upcoming Meetings

P.O.S.T. Council Meetings:

March 9, 2011

June 8, 2011

September 7, 2011

December 6, 2011

More Information ▶

Questions?

See the list of frequently asked questions regarding training requirements, certification, etc.

View FAQs ▶

STEP 2

Click on Register Now.

Returning User Login 🔒

User Name

Password

Log In

Forgot User Name or Password?

New User?

Register Now

Click on
Register Now
here

STEP 3

Fill in all fields. If you do not put information in a field marked with an *, then an error message will appear & you will be required to fill in the data before you can progress. Once all fields are completed click **submit registration**. Be sure to select "Officer" as User Type in the field identified below.

New User Registration

Do not use copy paste for verification.

You will NOT have the ability to update your name, social or date of birth later.

Legal Name, social security number and date of birth changes can only be performed through POST administration.

You must use your legal name in the registration.

First Name* [   ]

Middle Name [   ]

Last Name* [   ]

Suffix *(if applies)* [Select One]

Social Security Number* [   ] - [   ] - [   ] *Not required for open records request*

Date of Birth* [   ] / [   ] / [   ] *(mm/dd/yyyy) Not required for open records request*

Verify First Name* [   ]

Verify Middle Name [   ]

Verify Last Name* [   ]

Verify Suffix *(if applies)* [Select One]

Verify Social Security Number* [   ] - [   ] - [   ] *Not required for open records request*

Verify Date of Birth* [   ] / [   ] / [   ] *(mm/dd/yyyy) Not required for open records request*

Email* [   ]

Verify Email* [   ]

User Type* [Select One]

REMEMBER: Please enter your legal name. If you have not updated your legal name with POST (marriage, etc), you may be under your previous name in the old system.

Select "Officer" for User Type for officers.

Note: Open Records users will need to select Open Records for user type.

Security Questions

Please select two different questions and provide answers.

[Select One] Answer* [   ]

[Select One] Answer* [   ]

Upon verification of your date of birth and social security number you will be emailed a valid username and password.

[Submit Registration]

[Login]

Required fields are highlighted and marked with *

STEP 4

This screen may appear if you have not been entered into the old POST software system. If you have a demographic record in the POST system, it will show that a record matches your info. Click Continue and it will take you to another screen to complete the registration data.

NOTICE: POST has no records on file that match your personal information. According to our records you have never been registered or certified by POST. If this information is correct, please continue and we will send a user name and password to test222@gapost.org. Please click continue to complete registration.

Continue

Click continue here.

STEP 5
Please complete the necessary data entry for all of the following fields on this screen and select continue.

Thank you Dirty. Please provide the following demographic information to complete registration.

Race * [Select One]

Height * [___] ft [___] in

Weight * [___] lbs

Hair Color * [Select One]

Eye Color * [Select One]

Sex/Gender * ○ Male ○ Female

Current Home Address:

Street * [___]

City * [___]

State * [Georgia]

Zip Code * [___] - [___]

Primary Telephone * ([___]) [___] - [___]

Cell Telephone ([___]) [___] - [___]

Other Telephone ([___]) [___] - [___]

[Continue] ← Click continue when all the required fields (*) have been filled.

STEP 6

You will see a new user name. The example listed for DIRTY CALLAHAN is new user name "dcallahan" below.

New user dcallahan for DIRTY CALLAHAN added as an Officer
Please click continue to proceed.

Click **continue** to proceed.

STEP 7

At this login will need to enter your user name and password that was automatically sent to your e-mail address. (Note: Some internet service providers (ISP) may have spam filters that prevent you from receiving your username and password. Please contact POST Help Desk at 770-732-5974 between 9 am - 11am or 1 pm to 3 pm to get assistance.)

Returning User Login 🔒

User Name

Password

Log In

Forgot User Name or Password?

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Register Now