



## P.O.S.T. Update

March 2009

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### Academy Entrance Exams

The POST entrance exam access form has been updated on the POST web site. The access form can be found on the POST web site at [http://www.gapost.org/pdf\\_file/EEFORM.PDF](http://www.gapost.org/pdf_file/EEFORM.PDF) . Further details on these tests are also on the POST web site at [http://www.gapost.org/ee\\_info.htm](http://www.gapost.org/ee_info.htm) .

### Certification Exam for Basic Law Enforcement Courses

Approval was granted at the December 2008 POST Council meeting to begin development of the necessary POST rules and logistics related to the issuance of a certification exam requirement for individuals graduating from the basic law enforcement course. The projected evaluation and validation of test items will start this year (2009) with full implementation expected July 1, 2010 once the necessary legislative changes have been made.

### Course Completion Reports (C12s)

Effective **March 1, 2009**, course completion reports (C12 forms) from law enforcement agencies for in-service training will be processed by the Georgia Peace Officer Standards and Training Council. Academies will still process these reports related to any academy provided training. The file for these instructions can be found on the home page of the POST web site ([www.gapost.org](http://www.gapost.org)) under the Notices section. The web link for the instructions is at <http://www.gapost.org/c12menu.html> . Included in this file you will find the Course Completion Report form instructions, cover sheets, Frequently Asked Questions (FAQs), How to Search for a Course Code guide, a Common Course Code list, a Master Course Code list, and course code lists by major topics.

When agencies submit C12s to POST, the following aspects **MUST** be adhered to:

1. A **Course Completion Report Cover Sheet** (*Appendix 2*) shall be the cover sheet for any submissions. ***No submissions will be processed without this cover sheet after March 1, 2009.***
2. C12s must be filled out completely using the instructions provided. All required fields must be complete including the Course Code. Incomplete forms received at POST will be processed as time and volume allows. This aspect includes returning the forms to the agency head with the requirement that the agency pay any necessary postage/shipping/handling fees for the return & processing of incomplete forms.
3. Agencies shall use the **Training Submission Cover Sheet** (*Appendix 1*) when submitting individual officer certificates for training credit. ***No submissions will be processed without this cover sheet after March 1, 2009.*** Incomplete forms received at POST will be processed

as time and volume allows. This aspect includes returning the forms to the agency head or individuals with the requirement that the agency or individual officer pay any necessary postage/shipping/handling fees for the return & processing of incomplete forms.

4. All complete forms will be processed in the order that they are received at POST. Processing time for these forms will be a **minimum of 4-6 weeks** depending upon volume.
5. Any persons submitting these forms for training credit will be asked to provide the date listed on the cover sheet for reference if a form has to be located. **Persons should not contact POST requesting to check to see if their training has been posted unless a period of six (6) weeks has passed without the training being posted.** Officers must accurately check their record using the Officer Records access via the web link at <https://www.gapost.org/acadsys/officer.html> .
6. Please remember the number of individuals processing these forms is significantly being reduced, and the volume is remaining the same. It is important the forms and cover sheets be properly and accurately filled out to effectuate the efficient entry of this training into the POST database. This process holds the instructors and officers completing these forms ***accountable*** for ***accurate*** and ***complete reporting***.

### U.S. Supreme Court Case Recent Decision – U.S. v. Hayes

Please go to web link <http://www.supremecourtus.gov/opinions/08pdf/07-608.pdf> to read this recent opinion from the U.S. Supreme Court. The effects of this court decision will impact current and future peace officer applications. It will also possibly affect the certification status of some existing officers. Since this is a recent decision, more information regarding its effects will be forthcoming in a future update.